

NATIONAL INSTITUTES OF HEALTH
WARREN GRANT MAGNUSON CLINICAL CENTER
NURSING AND PATIENT CARE SERVICES

POLICY: Medical Orders: Activation of Suspended Orders for Pre-Admit Patients

Medical orders are only entered in the suspended mode in MIS by the physician or his/her agent when a patient is in MIS as an outpatient scheduled for an inpatient admission or is a pre-admit patient who is scheduled for admission to the inpatient area. The nurse is responsible for activating suspended orders and reviewing with the physician any that are inappropriate for the patient's current status.

PURPOSE: To ensure patient safety when medical orders are written for a future time period in the MIS.

ADDENDUM Guidelines

Approved:

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NURSshare: Policies\Medical Orders: Activation of Suspended Orders

ADDENDUM TO POLICY: Medical Orders: Activation of Suspended Orders for Pre-Admit Patients

Activation of Suspended Orders

1. Suspended orders for any patient will print at the bottom of the Medical Care Plan. These must be activated or discontinued in MIS when a patient is admitted to an inpatient area. The nurse may carry out the orders only after they are activated.
2. For a new patient's admission to the inpatient area, an additional computer printout of all suspended orders is automatically generated. This printout is called the Pre-Admit Order Summary (PAO) and may be used to review the suspended orders before activating them in MIS. This printout, (PAO), is a permanent chart document and is filed in the Doctor's Order Section of the Medical Record.